Minutes of Meeting from the 8th Board of Directors Meeting

Date: 2023 – 04 – 25 @ 18:00 – 20:00

Venue: LJV Johannesburg Premises / Zoom

Attendees:	**Absence:**
Members of the Board Adrien Baron (AB) Christine Serre (CS) via zoom Herve Colcombet (HC) Huseyin Kavustu (HK) via zoom Jeanne Akum (JAK) via zoom Jeremy Antier (JA) Karine Erikstein (KE) via zoom Marie Laure Allain (MLA) Marie Marchant (MM) Perrine Martin (PM) via zoom Reagile Moatshe (RM) **School Management** Angelique Haudiquer (AH) Celine Grationet (CG) Olivier Remaury (OR) Sylvain Pitaval (SP) **Staff Representatives** Emmanuel Selles (ES) Sandrine Tchawouo (ST) Sophie Schmidt (SS) **Turenne - Partially** Frederic HDLB (FHDLB) Laurent Batut (LB) Vaiblav Mathur (VM)	Thomas Feller (TF) – Board Member Audrey Delattre (AD) – French Embassy Ludovic Cocogne (LC) – COCAC

Meeting Agenda

1. Introduction
2. Approval of the Last Board Meeting Minutes
3. Turenne Strategy Presentation
4. Governance Committee Updates
5. Marketing and Communication Committee Updates
6. Work and Procurement Committee Updates

Minutes of Meeting

Introduction:

- JA opened the meeting.

- JA updated the participants about the yearbook preparation. The full amount of the money needed for the project had raised from the sponsor companies thanks to the great efforts of Club Enterprise. JA sent his gratitude to Club Enterprise from LJV Board.
- JA informed the participants about the bullying case that took place in 7th Grade. There is a special committee to deal with the case, which is supported by the school management and social committee, however, school board was informed about the case very lately, so JA highlighted that LJV Board needed to be informed on time for such cases.
- JA announced that HK will be leaving the Board at the end of the school year due to the departure from the country.
- AH mentioned about the new online module which will track the number of new enrollments and departures.
- HC raised the follow up issue for the VAT project. Project team decided to have a meeting on that issue on May 23rd, 2023.
- AH also informed the members about the positive progress in Project D'etablissement and the outcomes of the project will be ready to be discussed in the strategy workshop dated May 20th.
- The minutes of the board meeting dated 20.03.2023 was approved and validated.
- TF was absent, MLA informed the participants that she had his proxy.

Turenne:

- Turenne presentation has started via zoom at 18:30.
- As a result of first module, Turenne summarized the main problems of LJV as the problems with Maternelle, problems with infrastructure and problems with communication. All these outcomes will be discussed in an open table on the Strategy Workshop.

Marketing and Communication:

- CS presented the slides prepared by Club Enterprise.
- It is mentioned that the synergy between the Prio and the French Companies are working very nice and efficiently.

Governance:

- AB presented the possible scenarios for the replacements of the members who are leaving the board at the end of the school year.
- He highlighted that Philip Cane was the runner up candidate for the French Citizen Portion, so he can be asked if he is still interested to replace MM.
- For the non-French Portion, there were two runner ups, so they can be reached to replace HK.
- JAK's potential move to Johannesburg has also discussed, but it seems that the best option can be to keep her in Pretoria Portion, since she knows Pretoria well and there was no runner up candidate for Pretoria.
- JA asked if it is possible to continue with the remaining members since the total number of members are still above eight.
- It is agreed that the proportion of the board for next year will be discussed once more in the next board meeting.

Work and Procurement:

- PM informed the members that one polo t-shirt will be given to each kid free of charge in the beginning of the school year as a part of their enrollment fee.

- RM objected and said that reasonable amount of money is already spend for IT projects and Turenne Strategy Project, so he proposed to sell the t-shirts to the families with a charge.
- Board members voted the two options for the polo t-shirts; Option 1: One t-shirt will be given to each kid free of charge and if they do want, they will pay for extra t-shirts; Option 2: The first t-shirt will be given with a charge. All 12 members voted for option 1.
- The procurement process of 30 new computers is approved by all Board Members.

Action Points / Resolutions

- HK will stop by the school by Friday, 28th April, 2023 to sign CPC.
- VAT project team to track 1,2 Mio ZAR VAT expenses from 2018 will meet on May 23rd, 2023.
- Turenne Strategy Workshop will take place on May 20th, 2023 with the physical participants of Turenne Consultants, Board Members, School Management, COCAC and Staff Representatives.
- It is agreed that the proportion of the board for next year will be discussed once more in the next board meeting.
- Board members approved that one t-shirt will be given to each kid free of charge and if they do want, they will pay for the extra t-shirts.
- The procurement process of 30 new computers is approved by all Board Members.
- Last Parents Meeting should be taking place before the school closing.

Attachments (for further details please email to schoolboard@lyceejulesverne-jhb.net)

- MoM dated 20.03.23
- Governance Committee Presentation
- Turenne Presentation
- Club Enterprise Presentation